



Position Summary

Port Moody Aquarians Summer Lead Swimming Coach

Job Description

The Port Moody Aquarians (PMA) coaching staff work as a team. Coaches must always be a professional and positive role model. Port Moody Aquarian Coaching Team will motivate swimmers to train and perform to the best of their ability. Together, all coaches will create a competitive, fun, and supportive learning environment to ensure a positive summer swim experience.

Responsibilities:

- Engages in profession development by staying up to date with coaching certifications, participating in available clinics and workshops (i.e. BCSSA Coaching Conference, NL etc.) and by accepting mentorship from the Head Coach/Swim Directors and club Executive Board
- Is a positive role model for the swimmers of PMA by adhering to the values of the club
- Supports the club vision as presented by the Executive, Head Coach and Coaching Team
- Act in accordance with the BCSSA Coaches Code of Ethics
- Fosters a fun, energetic, positive and psychologically safe environment while developing swimmers' skills
- Maintains water safety, pool rules and regulations while conducting training sessions in rented pools
- Understand the emergency procedures as prescribed by the management of the facilities that are used by the club
- Demonstrates leadership, mentoring and provides guidance to the junior and volunteer coaching team and to the swimmers
- Demonstrates professionalism by treating swimmers, families and other coaches with respect on and away from the pool deck

Swim Practices & Meets

- Is responsible for the overall safety of swimmers during training and at swim meets
- Develops and delivers groups training sessions (runs workouts, encourages swimmer goals setting)
- Writes practice plans for assigned groups ahead of time
 - If sick, practice plans are ready to be passed to someone else
- Records and tracks group attendance throughout the season
- Evaluates, documents, communicates and tracks progress and best times of swimmers
- Supervises the use, safety, and storage of PMA equipment

- Arrives to practice in time to assist with equipment set-up before training sessions and helps with take down and storage after the sessions
- Attends all clinics, Challenge Week and other club team bonding/social activities
 - Supports the Head Coach with development of Challenge Week activities
- Attends all swim meets
- Forwards assigned groups meet entries to the Head Coach on or before time requested
- Ensure that PMA swimmers are supervised during warm-ups and at swim meets
- Ensures ribbons and awards (including relay ribbons) are given to participating swimmers within one week after meeting completion (or receiving them)

Communication

- Communicates regularly with swimmers, coaches, parents and executive; is available to answer questions from swimmers, parents and Executive members.
 - Is available before/after group practices
 - Takes time to talk with parents and swimmers during meets when their swimmers are not in the water
 - Submits newsletter entry with swimmer of the week to Head Coach/Executive Rep before 1 pm on Mondays
 - Posts to Social Media as per communication plan
- Ensure respectful & positive communication between swimmers within their group and the club
- Attends coaching meetings as requested by the Head Coach
- Actively communicates with the Head Coach, Swim Director and/or Vice-President through verbal and/or written means any swimmer or coaching issues or concerns that arise

Please send resume, cover letter, and references by email to pmavicepresident@gmail.com